Dear Parents / Guardian

CHINESE NEW YEAR CELEBRATION 2016

1. As the first day of Chinese New Year falls on Monday, 8 February 2016, the school will be celebrating the occasion on Friday, 5 February 2016.

School Hours

2. On Friday, 5 February, school hours will be as usual for all pupils, i.e. from 7.30 am to 1.30 pm. Lessons will be carried out from 7.30 am to 10.30 am followed by a short celebration and concert.

3. Pupils are strongly encouraged to dress in their ethnic costumes and school shoes on 5 February. Those who do not have ethnic costumes will come to school in their school uniform. There will not be PE lessons on that day.

4. Regular school hours and timetable will resume on Wednesday, 10 February 2016.

Invitation to Parents and Grandparents

5. Chinese New Year is an occasion for families and friends to reunite and exchange greetings. We are extending an invitation to two members of your family (parents / grandparents) to join in your child’s / ward’s class tea party on Friday, 5 February 2016, from 11.00 am to 1.30 pm. You are invited to join us at 11.00 am for The Chinese Culture Activities at our school canteen will begin at 11.00 am followed by the tea party in the classrooms at 12.00 noon.

6. Only two parents or grandparents are allowed to participate in this activity due to the limited space in the classrooms. Please complete the attached reply slip (Annex A) and return it through your child / ward to his / her Form Teacher by 19 January 2016. If you require further clarification, please contact Mr Xie MengHui at xie_meng_hui@moe.edu.sg (email) or 67567330 (telephone).

Charity Hongbao

7. While pupils rejoice with their families and friends, the school would like them to show care and concern for the less fortunate members of our society. We encourage pupils who have the means to contribute to Charity Hongbao, an annual fundraising project of the Society for the Physically Disabled (www spd.org.sg).

8. Pupils should place their contributions in the Hongbao packets (which will be given out on Wednesday, 3 February 2016) and return the sealed packets to their class Form Teachers on Thursday, 11 February 2016. Pupils may approach their family members for help but are strictly prohibited from sourcing for funds from the public.
Travel Declaration

9. We seek your cooperation to declare your child’s travel plans for the period from 6 February to 9 February 2016 by completing the Travel Declaration Form (Annex B) through your child’s Form Teacher by 22 January 2016.

10. The travel declaration serves as a precaution against potential health risks. A NIL return is needed for pupils who are not intending to travel overseas during the period specified.

11. On behalf of the staff and pupils of Sembawang Primary School, I wish you a happy Lunar New Year.

Yours sincerely,

[Signature]

Mr Kiran Kumar Gosian
Principal
Please complete the Travel Declaration Form. A NIL return is required for pupils not intending to travel overseas during the period from 06 February to 09 February 2016.

**TRAVEL DECLARATION FORM**

This is to inform the school that my child / ward will be traveling to the following country / countries during the period from 06 February to 09 February 2016.

The details are as listed below:

Name of Child/Ward: ____________________________  Class: Primary _____

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<th>Country of Intended Travel</th>
<th>Period of Stay</th>
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<td>From (date)</td>
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<td>To (date)</td>
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Where possible, please also provide details of country and date of transit if your child / ward will be stopping over at any other country while travelling.

________________________________________________________________________

________________________________________________________________________

Name of Parent / Guardian: ____________________________

Signature & Date: ____________________________________
Annex A

Ref: SPS/16/009

REPLY SLIP

The parents or grandparent(s) of my child/ward, ________________________ of ________________________
(name of pupil)

Primary ______, will / will not* be attending the Class Tea Party on 5 February 2016.
(class)

Name of parent/guardian : ________________________
Signature / Date : ________________________

*Please delete accordingly.

This section is for parents or grandparents who are attending the Class Tea Party only

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<th>s/n</th>
<th>Name of Parents or Grandparent(s)</th>
<th>On Wheelchair</th>
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Emergency contact person(s) and numbers(s):

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